

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
DECEMBER 2, 2014**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The pledge to the flag was recited.

The following members were present:

Dwayne Elder	Chairperson
Gary Zelinske	Member
Kay Spannuth	Member
Sheila Wartluft	Asst. Manager

There were no guests in attendance.

Chairperson Elder asked if there were any additions or corrections or a motion to approve the November minutes.

**MOTION: Motion was made and seconded to approve the November minutes.
Motion carried.**

COMMENTS FROM THE PUBLIC

There were no comments from the public as there was no public in attendance.

New Business

Key return letter/Sports Agreements

Sheila reported she sent out letters to the sports organizations as a reminder to turn in their keys. She also included the athletic agreements for 2015. She said when she sent the letter out there were numerous keys out for various organizations. Dwayne mentioned he had the understanding that new keys would not be issued until the old ones were returned. Sheila said that is true, but one of the groups has no keys, and she is waiting for agreement fees for 2014 for one baseball organization. She explained she has sent them various types of correspondence to try to collect the fees. Discussion followed regarding how to collect the fees. Suggestion was made that they must pay their 2014 and 2015 fees

in January or February when they have sign-ups for the 2015 season, and if they don't we should turn it over to the Supervisors. Sheila mentioned she would bring it up at the department head meeting the next morning. It was suggested that we should have payment from them by March 1st.

Pertinent Issues

Sheila mentioned she had nothing under pertinent issues.

Old Business**Stormwater and Ball field improvements**

Sheila said she had not been able to visit the site but she thought there was only one area in the parking lot which was not completed.

Tree Dedications

Sheila explained that there was nothing new regarding the tree dedication agreement. She said Solicitor Wolf had some changes to make to the agreement. The Board of Supervisors will look at it and make a decision.

Dam Breach Analysis

Sheila reported she received the Dam Breach Analysis, and she would pass it around for the Board to look at. She said basically it says they will need to widen the spillway to 33 feet or remove the home on the corner. She explained it was submitted to DEP, and she hasn't heard anything back from them yet. Discussion followed regarding the length of time between the required analysis reports and why we are required to have this analysis done. What may need to be done was also discussed.

Pertinent Issues

Kay Spannuth said that her term is up at the end of this year and she would be following other pursuits. She mentioned she had not received a response from the Board of Supervisors after turning in her letter of resignation. Question was asked if there was anyone interested in the position. Discussion followed.

There was a discussion regarding the maintenance of the parks for next year especially Lenni Lenape Park.

MOTION: Motion was made and seconded to adjourn. Motion carried.

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:35 P.M.

Respectfully submitted,

Barbara Bertin
Recording Secretary